



### **Important notes for Parents and Guardians of Students aged under 18 studying at TopUp Learning London (Tti)**

TopUp Learning London (Tti) primarily caters for students over 18 years old. Whilst we welcome students aged 16 and 17, it should be understood that we do not provide 24 hour supervision. Students under the age of 18 will study in classes with adults.

Your child will travel between the school and the host family unsupervised.

Your child will not be supervised during their free time, e.g. between the end of their lessons at the school and returning to their homestay.

The school has rules regarding the latest time under 18s can return to their homestay in the evening. This information can be found on our parental consent forms. There is also a link on to this on our website.

The school's social programme is not compulsory, nor is it specifically designed for under 18s. Certain activities are not suitable for students under 18. The school does aim, however, to provide a number of evening activities which are suitable for under-18s. All school social activities are supervised by school staff who can assist the students attending the activity. However it should be understood that students attending evening social events are expected to arrange their own travel home. We strongly advise all students under 18 to return to their host family with a friend, or preferably by taxi, particularly when it is dark.

We sell tickets for full-day and weekend excursions run by other companies, but please note – **we will not sell places on these excursions to under 18s as we do not think the companies which run them provide the necessary supervision for children.** Under 18s can only join Tti's own activities.

#### **Lunches are not included in the fees**

The school does NOT have a restaurant, we only have a coffee bar offering free tea, coffee and water. Most students buy their lunch at Marks and Spencer, a large supermarket two minutes from the school, or in one of the numerous cafes and take away food outlets that are along Camden High Street. Please understand that your child is responsible for his/her midday meals. **You should ensure that your child has sufficient money to pay for lunches.**

**Please also ensure your child has money for transportation** in and around London. Please check our student handbook on the website for a comprehensive guide to prices, including snacks, drinks, lunches and transport.

We strongly advise parents of students aged 16 and 17 to organise return taxi transfer, to avoid any problems upon arrival to the UK. All students under 18 must bring a completed parental travel consent form with them to the UK. There is a link to this on our website or you can request it when booking.

#### **Emergency Contact**

If you need to contact us Monday –Friday 08.30-17.30 school telephone number +44 20 7419 2300

24 hour emergency number +44 7899677528